



Happy New Year and welcome back to a new academic term! I hope you have enjoyed the holidays, time with family and friends, and ready to start this new academic year with excitement, adventure, and determination. Please remember that your School is here to support you as you continue to matriculate towards completing your degree.

Shirley Manchester
Undergraduate Academic Advisor



January 6 – 14: Phase II Registration for All students – Registration ends at 4:00 pm

January 14 - Deadline to submit Online application for Spring 2022. A late charge will be assessed after this date.

January 17: Official Institute Holiday (Martin Luther King, Jr Day)

January 17: Deadline for Schedule Changes – Last day to register, make schedule changes, and/or drop without a “W” grade for Spring Semester 2022 by 4:00 pm

January 18: Payment Deadline to avoid class cancellation

January 24 – May 27: Online application for graduation window (All summer sessions 2022)

Phase II Registration:

Waitlist – Will be removed on Thursday, January 13th (have alternative course(s) option ready)



Permit Requests

MSE Permit Requests Only: Please include the following with your requests:

- Name
- Tech ID Number
- Course Name/Number/CRN#/Section Number
- Request explanation



Please Note – If you’ve received an error when trying to register for a MSE class although you’re an MSE major it might be due to the following:

- Lacking Prereqs (excludes if you’re currently in class)
- Still showing as outside major (if you haven’t processed a Change of Major form yet)
- Overload Error - The class is full

Explanation and Instructions will be given once you’ve submitted your requests/inquiry.

MSE cannot issue PERMITS for Non-MSE classes

Need an Advising Appointment?



Steps to Schedule an Appointment:

- Look for and select Shirley Manchester as advisor choice
- View available “Drop-In” times and appointment availability
- Schedule your advisement appointment with detailed explanation of request
- Attend scheduled appointment session

Getting Started with Advisor Link



Questions or concerns about HOPE and Zell Miller Scholarships?

More

School Chair, Dr. Naresh Thadhani

Tuesdays & Wednesdays, 4:00 – 5:00 pm
Love Building 2nd Floor MSE Administrative Suite,
Room 286

Associate Chair for UG Program, Mary Lynn Realff

Thursdays 3:00 - 4:00 pm
MRDC Building MSE Administrative Suite, Rm. 4510



OfficeHours



Spring 2022 Grad Candidates Helpful Tips

If you're graduating this semester and looking for employment, here are some helpful links to aid in your search:

[GT Full-time Jobs](#)

[GT Employment & Job Links](#)

[Indeed](#)

[Career Rookie](#)

[After College Blog](#)

[Job Search Engine](#)

Career Readiness Workshops

Q&A for Co-op and Internship Registrations (Virtual)

January 11, 4:00 pm

Do you have last-minute co-op or internship registration questions? Join this session to have your questions answered and ensure that you followed the right steps to register.



Why pursue a co-op or an internship? (Virtual)

January 13, 11:00 am

Learn about co-ops and internships, the difference between the two, why you should pursue one, and the benefits of experiential education.

Navigating the Job & Internship Search (Virtual)

January 18, 12 Noon

Learn how to develop a job search strategy that builds on Career Center staples (resume, cover letter, interviewing techniques, LinkedIn, and networking). Finding the right career opportunities takes time, this event will also cover time management and bouncing back from setbacks.

Resume 102: Improving Your Resume (In-person)

January 18, 3:00 pm

Go beyond the basics of resume writing to learn how you can tailor your document, communicate effectively through your bullets, and other pro tips. Students interested in learning the basics of resume writing should attend a Resume 101: Creating Your Resume workshop.

Resume Reviews with Employers & Professionals (In-person)

January 20, 12 Noon

Bill Moore Student Success Center – Festival Level

During Resume Reviews, students can stop by any time between Noon - 4:00 pm to meet with employers, professionals, and Career Center advisors to get a 10-15 minute resume review. Please be sure to bring a printed copy of your resume and be mindful of the 10-15 minute time limit.

Resume Reviews with Employers & Professionals (In-person)

January 20 and January 21, 12 Noon - 4:00 pm

Bill Moore Student Success Center – Festival Level

Stop by any time between 12 Noon - 4:00 pm to meet with employers, professionals, and Career Center advisors to get a 10-15 minute resume review. Please be sure to bring a printed copy of your resume and be mindful of the 10-15 minute time limit.

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Mock Interviews with Employers & Professional (Virtual)

January 27, 9:00 am

Hone your interviewing skills with employer representatives by practicing traditional and behavioral questions in a brief simulated interview. Mock interviews are 45 minutes total with a 30-minute interview and 15 minutes for feedback. Take advantage of this opportunity to get industry feedback in preparation for future interviews or other recruiting events.

Registration required - see below. This is not a drop-in event.

Interview Times:

9:00 - 9:45 am

11:15am - 12 Noon

9:45 - 10:30 am

1:00 - 1:45 pm

10:30 - 11:15 am

1:45 - 2:30 pm

Registration Instructions

1. Log in to your CareerBuzz account
2. Click on the Employers tab on your left in the CareerBuzz vertical navigation bar
3. In the Keyword search box, type in Mock Interviews
4. From the results, select Virtual Mock Interviews Fall and click on Jobs option

The deadline to sign up is Sunday, January 23 @ 11:59 pm but spots are filling quickly!

January 10, 1:00 – 5:00 pm

The Success Summit is a half-day program designed for students who want to make changes and improve academically. Students attending will participate in a series of workshops and panels to help them set goals for the semester.

Module Topics

- **January 10, Module 1:** Motivation Management
- **January 11, Module 2:** Making Time Work for You
- **January 12, Module 3:** Customizing Your Experience at Tech
- **January 13, Module 4:** Study Smarter, Not Harder
- **January 14, Module 5:** How to be Successful in your Courses

Register

Center for Academic Success Workshops



Spring All Majors Career Fair

January 25-26

Employer Information Sessions



Internship Information



Co-op Information

International Students & Scholars

Office of International Education

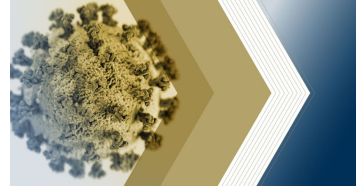
Hours and contact information

Advising & Appointment Information



Student Success Resources

COVID-19, Class & Coursework Logistics Website for Students



Resources & Links

[Academic Coaching](#)

[Campus Resources](#)

[Study Tips](#)

[Undergraduate Student Handbook](#)

[LGBTQIA Student Resources](#)

[Stamps Health Center](#)

[Tutoring Services](#)

[Community Service Information](#)

[Library Resources](#)

[Counseling Services](#)

[LGBTQIA Study Abroad Info Session Webinar](#)

[Center for Assessment, Referral & Education \(Care\)](#)

Support Corner

Resources are available if you or a peer is in need of support outside of academics.

WE'RE HERE TO HELP

[The GT Counseling Center](#) offers remote services for fall until they can return to standard operating procedures.

After hours, contact the GT Police Department at 404.894.2500 and ask to speak with an on-call counselor.

[The Office of the VP-Dean of Students](#) offers a [referral resource](#) for concerns about a fellow student or if you need assistance yourself.

[The Georgia Crisis & Access Line](#) is staffed with professional social workers and counselors 24 hours a day, every day, to assist those with urgent and emergency needs. 1.800.715.4225

Don't forget to **BACKUP!**



Upcoming MSE Events



Facebook



YouTube



Website

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