

# Materials Science & Engineering

## UNDERGRAD STUDENT HIRING REQUEST FORM

Requester Name: \_\_\_\_\_ Report To: (PI) \_\_\_\_\_

Student: First Name: \_\_\_\_\_ Student: Last Name: \_\_\_\_\_

GTID# \_\_\_\_\_ Student Email Address: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Hourly Rate: \_\_\_\_\_ Weekly Hours: \_\_\_\_\_

Worktag#: \_\_\_\_\_ %: \_\_\_\_\_

Worktag#: \_\_\_\_\_ %: \_\_\_\_\_

Worktag#: \_\_\_\_\_ %: \_\_\_\_\_

Was the student previously employed at GATECH? Yes \_\_\_\_ No \_\_\_\_

Is this student currently employed? Yes \_\_\_\_ No \_\_\_\_

If yes what department? \_\_\_\_\_

Has this student been awarded FWS (Federal Work Study) **Yes** **No**

---

\*\*\* MSE FINANCE USE ONLY \*\*\*

Submission Date: \_\_\_\_\_

POSITION# \_\_\_\_\_ Transaction ID# \_\_\_\_\_